



Republic of the Philippines  
**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

**MEMORANDUM**

SGOD-2025-0142

To: Asst. Schools Division Superintendent  
Chief Education Supervisors, CID/ OIC-CES, SGOD  
School Heads and Senior Bookkeepers of 7 Implementing Units (IUs)  
*Bangbang National High School*  
*Bognuyan National High School*  
*Buenavista National High School*  
*Landy National High School*  
*Makapuyat National High School*  
*Marinduque National High School*  
*Tigwi National High School*  
All Others Concerned

FROM:   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent *m*

SUBJECT: **PROGRAM IMPLEMENTATION REVIEW (PIR) WITH IMPLEMENTING UNITS (IUs)**

DATE: September 16, 2025

- Pursuant to DepEd Order No. 029, s. 2022 titled **Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)** and DepEd Order No. 11, s. 2021 titled **Guidelines on the Operationalization of Program Management Information System (PMIS)**, this Office through *Project QAMESTAHAN (Quality Assurance, Monitoring and Evaluation and Technical Assistance)* of the School Governance and Operations Division – School Management, Monitoring and Evaluation Section and in collaboration with the Budget Unit, shall conduct Program Implementation Review (PIR) with Implementing Units (IUs) on October 3, 2025 from 1:00 PM to 4:00PM at SDO Marinduque Conference Hall.
- This activity aims to:
  - assess the implementation of the major Programs, Projects and Activities (PPAs) of each implementing units vis-à-vis its committed outputs and targets for Quarter 1-3 of FY 2025;



Address: T. Roque St., Malusak, Boac, Marinduque  
Tel. No.: (042) 754-0247 ● Fax No.: (042) 332-1611  
Email: marinduque@deped.gov.ph  
Website: <https://depedmarinduque.com>

- b. track and report the progress of each project and activity of the major programs for FY 2025;
  - c. validate what have been achieved and its impact and adjust towards the achievement of the division educational objective; and
  - d. identify good implementation practices of the programs and projects based on experiences shared by the implementers to ensure effective implementation in improving learning outcomes and delivery of basic education services.
3. In preparation for the PIR, each implementing units are directed to conduct its own School Program Implementation Review (PIR) using the prescribed Microsoft Powerpoint format. Templates to be used may be accessed thru the link <https://tinyurl.com/2025PIRwithIUs> and the accomplished template shall be submitted using the same link **on or before October 2, 2025.**
4. During the conduct of actual PIR, each presenter shall be given 15 minutes to present the accomplishment report to be followed immediately with questions, clarifications, recommendations, and commendations from the panelists.
5. Attached are the following enclosures:  
Enclosure 1: Indicative Program of Activities  
Enclosure 2: List of Participants
6. Should there be any questions or need further information, please contact Dr. Fretzie P. Alcantara, Senior Education Program Specialist – SMM&E and/or Mrs. Maita M. Lazares, Education Program Supervisor/ OIC-CES, School Governance and Operations Division.
7. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

/SGOD-SMM&E-FA



**Address:** T. Roque St., Malusak, Boac, Marinduque  
**Tel. No.:** (042) 754-0247 ● **Fax No.:** (042) 332-1611  
**Email:** marinduque@deped.gov.ph  
**Website:** <https://depedmarinduque.com>

**PROGRAM IMPLEMENTATION REVIEW (PIR) WITH IMPLEMENTING UNITS (IUs)**

October 3, 2025, Friday (1:00 PM to 4:00 PM)

SDO Marinduque Conference Hall

**INDICATIVE PROGRAM OF ACTIVITIES**

| <b>Time</b>              | <b>Activity</b>                          | <b>In-Charge</b>  |
|--------------------------|--|---|
| 1:00 PM<br>– 1:15<br>AM  | <b>Opening Program</b>                   | AVP   |
|                          | Prayer                                   |   |
|                          | Nationalistic Song                       |   |
|                          | Recitation of Quality Policy Statement   |   |
|                          | Welcome Remarks                          | <b>MAITA M. LAZARES</b><br>Education Program Supervisor, OIC-CES, SGOD  |
|                          | Presentation of Participants             | <b>REY R. RAYMUNDO</b><br>EPS II – SMM&E  |
|                          | Message                                  | <b>DR. LYNN G. MENDOZA</b><br>OIC, Schools Division Superintendent  |
|                          | Objectives and Mechanics of the Activity | <b>FRETZIE P. ALCANTARA</b><br>SEPS- SMM&E  |
| 1:15<br>PM-<br>3:45 PM   | <b>HINDSIGHT / PIR PROPER</b>            |   |
|                          | Marinduque National High School          | <b>MR. DEMOCRITO M. NAZARENO</b><br>Principal IV  |
|                          | Buenavista National High School          | <b>THELMA M. SALVACION</b><br>Principal II  |
|                          | Bognuyan National High School            | <b>MARIVIC M. ZAMORA</b><br>Principal II  |
|                          | Bangbang National High School            | <b>NORMINDA S. MABAO</b><br>Principal II  |
|                          | Landy National High School               | <b>ROWEL S. LARIRIT</b><br>Principal II   |
|                          | Makapuyat National High School           | <b>ALFONSO S. REGENIO</b><br>Teacher-In-Charge/Master Teacher   |
|                          | Tigwi National High School               | <b>JEROME S. CATAMIO</b><br>Principal II  |
|                          | Discussion                               | Panelists:<br>Schools Division Superintendent<br>Asst. Schools Division Superintendent<br>CID Chief / OIC-CES, SGOD<br>Administrative Officer V, Budget |
| 3:45 PM<br>to 4:00<br>PM | Ways Forward / Announcements             | <b>MAITA M. LAZARES</b><br>OIC-CES, SGOD  |
|                          | Closing Remarks                          | <b>DR. MABEL F. MUSA</b><br>Asst. Schools Division Superintendent   |
|                          | Closing Program                          |   |

**FRETZIE P. ALCANTARA**

Senior Education Program Specialist, SMM&E  
Master of Ceremony



**Address:** T. Roque St., Malusak, Boac, Marinduque

**Tel. No.:** (042) 754-0247 ● **Fax No.:** (042) 332-1611

**Email:** marinduque@deped.gov.ph

**Website:** <https://depedmarinduque.com>

**LIST OF PARTICIPANTS**

| No.  | NAME                            | DESIGNATION                                 |
|--|---------------------------------|---|
| <b>SDO PROPER</b>  |                                 |   |
| 1  | Dr. Lynn G. Mendoza             | OIC, Schools Division Superintendent        |
| 2  | Dr. Mabel F. Musa               | Asst. Schools Division Superintendent       |
| 3  | John M. Chavez                  | Chief Education Supervisor                  |
| 4  | Maita M. Lazares                | Education Program Supervisor, OIC-CES, SGOD |
| 5  | Arlene M. Marasigan             | Administrative Officer V                    |
| 6  | John Dhelter P. Pastrana        | Accountant III                              |
| 7  | Bernadith R. Lacerna            | Senior Education Program Specialist         |
| 8  | Fretzie P. Alcantara            | Senior Education Program Specialist         |
| 9  | Marisol O. Luarca               | Planning Officer III                        |
| 10   | Rey R. Raymundo                 | Education Program Specialist II             |
| 11   | Christine M. Inding             | Administrative Assistant III, Budget        |
| <b>IMPLEMENTING UNITS (School Heads and Senior Bookkeeper)</b> |                                 |   |
| 12   | Marinduque National High School | Democrito M. Nazareno                       |
| 13   |                                 | Ricazel M. Sadiwa                           |
| 14   | Buenavista National High School | Thelma M. Salvacion                         |
| 15   |                                 | Marie Antonette G. Salvacion                |
| 16   | Bognuyan National High School   | Marivic M. Zamora                           |
| 17   |                                 | Karen O. Sales                              |
| 18   | Bangbang National High School   | Norminda S. Mabao                           |
| 19   |                                 | Glynis Karen J. Malinao                     |
| 20   | Landy National High School      | Rowel S. Laririt                            |
| 21   |                                 | Collen Murphy P. Robles                     |
| 22   | Makapuyat National High School  | Alfonso S. Regenio                          |
| 23   |                                 | Jolly R. Pedrigal                           |
| 24   | Tigwi National High School      | Jerome S. Catamio                           |
| 25   |                                 | Crisanta R. Riego                           |